

GUIDELINES

**for the support of students eligible for financial need through the granting of
scholarships**

1. Conditions for being granted a scholarship by the FH Förderverein

1.1 Beneficiaries

Students at the University of Applied Sciences Joanneum Kapfenberg who are under the age of 35.

1.2 Requirements for being granted a scholarship

- a) financial need
- b) favorable academic success

Financial need is determined in accordance with sections §7 to 12 of the Student Study Act of 1992 in its current form.

The submission of school certificates and the participation in lectures from the previous and completed semester serve as proof of favorable academic success. The grade point average may not exceed 2.5. For students in their first semester, the granting of scholarships is at the discretion of the board of the Development Association.

2. Scholarship amount

The scholarship amounts to €100.00 to €150.00 per month, depending on the student's financial situation, and is paid out a total of 10 times per year (from October to July). Payments are made via cashless payment transactions. In special cases, the scholarship may also exceed the specified amount. One-time payments are also possible.

3. Suspension of the scholarship

Entitlement to the scholarship is suspended during semesters in which the student is on leave. Entitlement is also suspended when the student completes an internship with a salary that exceeds the marginal earnings threshold. In that case, the student is obligated to inform the FH Förderverein immediately.

4. Termination of the scholarship

Entitlement to a scholarship terminates at the end of the month in which the student

- a) discontinues his/her studies,
- b) takes the last exam for his/her studies as stipulated in the studies regulations,
- c) is deceased.

5. Repayment

Students must repay the scholarship if

- a) they have obtained the scholarship under false pretenses,
- b) the granting of the scholarship has been achieved by the student making incomplete or false statements,
- c) they have continued to receive scholarship payment even though items 3 and 4 applied because they did not disclose the circumstances described in those items.

6. Processing of the applications for the granting of scholarships

Applications for the granting of scholarships have to be submitted by electronic means to the board of the FH Förderverein by no later than the 15th of December each year. The documents necessary as proof for the entitlement to the scholarship must be attached to the application. In general, the applications have to be addressed to the FH Förderverein of the University of Applied Sciences Joanneum Kapfenberg.

7. Resolution on the granting of a scholarship

The board of the FH Förderverein is in charge of deciding whether or not to grant a scholarship.

8. Other

A legal claim to the granting of a scholarship is excluded. A claim to payment of an awarded scholarship is only valid as long as there are funds in the FH Förderverein`s account.